



DCKC Keyholders Equipment Borrowing Guidance Note (COVID 19 – update)

As a keyholder you have a few new considerations at this time:

1. A reminder: only lend kit to paid up club members for their use, kit is not available to members' friends or family.

2. Access to containers:

Please do not loan out keys at this point. Club members should only have access to club equipment when a key holder is present. This is to ensure that the following protocol is observed.

We are currently observing a 72-hour quarantine protocol. Club equipment should not be used unless it has been sprayed with disinfectant and then left for a 72-hour period before it is next used. To facilitate this, equipment in the Loch Lomond store should only be used on Tuesday nights and if equipment is required for weekend use, this should be removed from the Miller Street store in Clydebank.

3. Please make sure you are in possession of suitable face coverings and sanitising wipes when you attend at a club container. You will also need 5 litres of fresh water.

4. Protocol for keyholders

There will be hand gel, disposable gloves and sanitising wipes in each container (In a red metal bin) but you will need your own to open the gate/lock and container door before accessing these.

5. Disinfectant spray

There are pump cannisters at each of the stores and in the trailer at Pinkston. These can be used to spray a Milton disinfectant solution on all hard kit i.e. boats and paddles. It should be noted that once Milton fluid has been added to water in the spray bottle it is effective for 24 hours. This means that if there is any fluid in the bottle this should be discarded, and a new spray made up for every time that the store is accessed, and club equipment used. The



organiser/coach/trip leader should bring 5 litres of cold water with them to the store when accessing club equipment so that a new batch of disinfectant spray can be made up. (The spray bottles take 5 litres and 90ml (3 capfuls) of Milton fluid should be added.)

Miller Street

Issuing kit

- When you arrive, wipe down the lock and gate as well as the lock on the container.
- To maintain social distancing, please instruct club members to line up at 2m intervals adjacent to the fence and can then file into the yard, as this is a large enough area to continue to social distance.
- Two people are required to issue kit.
- One person enters the container and issues all the kit, including managing the seaboats to the door (they can slide along the floor). They should at least wear gloves, and a mask (mask acts as a reminder not to touch their face). This is particularly important on returning kit.
- Nominate another person to stay outside the door to check out what kit is needed from one member at a time. They must also remind members to maintain social distancing in the yard, especially when loading kayaks onto cars.

Returning kit

- Access precautions as above for wiping gate and container lock.
- Members need to be reminded to maintain 2m distancing while waiting to return kit.
- As before, one person remains in the container and another at the door - this pair will work together loading the kayaks onto the storage racks. KAYAKS should be stored upside down.
- Please ask members to drain as much water out of the kayak as possible. The kayaks MUST be dry before they are stored. There are sponges in the container to remove any remaining water. In the interests of hygiene, this task should ideally be done by the operating pair.
- Personal protection is especially important here, gloves and masks - please try to maintain 2m distancing while loading the kayaks.



- All boats and kit must be sprayed with the disinfectant spray provided prior to being returned to the store.

Loch Lomond

Issuing kit

- When you arrive, wipe down the lock on the container and the handles.
- To maintain social distancing, please instruct club members to line up at 2m intervals along the grass area opposite the container, as this is a large enough area to continue to social distance.
- Two people are required to issue kit.
- One person enters the container and issues all the kit, including managing the seaboats to the door (they can slide along the floor). They should at least wear gloves, and a mask (mask acts as a reminder not to touch their face). This is particularly important on returning kit.
- Nominate another person to stay outside the door to check out what kit is needed from one member at a time. They must also remind members to maintain social distancing in the yard, especially when loading kayaks onto cars.

Returning kit

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- All boats and kit must be sprayed with the disinfectant spray provided prior to being returned to the store.

6. There is currently no charge for hiring kit or for trips.